

ZONE MAP AMENDMENT PROCESS FLOW CHART



Purpose of Process

The Redevelopment Code, including the Official Zoning Map, may be amended by City Council on its own motion, on petition, or on recommendation of the Planning Commission, or at the request of the property owner.

Application Submittal

If you would like to amend the Official Zoning Map, you must submit a Zone Map Amendment Application. This application is available on the CPED website at https://youngstownohio.gov/cped.

Work w/ Economic Development

While this step is <u>not required</u>, if your appeal involves a proposed business or commercial use, it would benefit you to contact the City's Economic Development team to strengthen your application as much as possible. Their phone number is (330) 742-8842.

Director Review & Recommendation

The CPED Department will then review the application. The Department, through its Director, will review the application and make a recommendation to the Planning Commission as to whether to grant or deny the Zone Map Amendment.

Published Notice

Because the Planning Commission Hearing is a public hearing, the agenda will be published in a newspaper. Moreover, neighbors within at 300 feet or more of the subject property will be provided notice via regular mail regarding the hearing.

Planning Commission Hearing

You will then present your proposed Zone Map Amendment to the Planning Commission. The Planning Commission shall have 90 days to consider the amendment and submit its report to City Council.

Published Notice

The Planning Commission's notice will then be published via the Planning Commission's agenda.

City Council Review

City Council must then review the Zone Map Amendment. Generally, support from your ward member is required for this process, as a Councilmember must sponsor the legislation to amend the Official Zoning Map.

Decision by City Council

City Council will then make its decision. If approved, the amendment will be approved by legislation. If denied, you may want to consult an attorney regarding any potential legal recourse.